

Report to:	COUNCIL
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Relevant Cabinet Member:	Councillor Blackburn, Leader of the Council
Date of Meeting:	14 May 2018

PROGRAMME OF MEETINGS 2018/ 2019

1.0 Purpose of the report:

1.1 The Council will be asked to consider for approval a programme of meetings for 2018/ 2019 and to note provisional meeting dates from May to December 2019.

2.0 Recommendation(s):

2.1 To approve the calendar of meetings for 2018/ 2019 and the start times of meetings as attached at Appendix 13(a).

3.0 Reasons for recommendation(s):

3.1 To have in place scheduled meeting dates to enable the Council's committees to transact their business during the municipal year.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

To not schedule meeting dates although this will not allow Council and its committees to plan their business and meeting dates for the municipal year ahead.

4.0 Council priority:

4.1 The appointment of Council committees will help the Council achieve all its priorities.

5.0 Background information

- 5.1 The Constitution states that at the Annual meeting of the Council, a programme of ordinary meetings of the Council shall be determined. In agenda item 11, there is a range of committees due to be considered, should these committees be appointed then the calendar put forward is reflective of those proposals. Although a similar cycle as before is proposed for committees, it should be noted that as it is a local 'election year' there is a reduced number of meetings in the pre-election period which starts on Tuesday 12 March 2019 until the day of the election on Thursday 2 May 2019.
- 5.2 It is for the Leader of the Council to schedule Executive meetings, but proposed dates have been listed in the programme at Appendix 13(a), for completeness. It will also be for the Licensing Committee to formalise the schedule of Public Protection Sub-Committee meetings.
- 5.3 A proposed programme of meetings is set out at Appendix 13(a) with the start times for all committees are listed at the end of the Appendix.
- 5.4 Meeting dates for the joint Economic Prosperity Board have not been added at this stage as these will be confirmed and added at a later date.

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 13 (a) - Calendar of Meetings 2018/ 2019

6.0 Legal considerations:

- 6.1 The Council's Constitution provides for the Annual meeting to formulate a schedule of Council and Committee meetings for the forthcoming municipal year.

7.0 Human Resources considerations:

- 7.1 There are no human resources considerations.

8.0 Equalities considerations:

- 8.1 There are no equalities considerations.

9.0 Financial considerations:

- 9.1 There are no additional financial considerations.

10.0 Risk management considerations:

10.1 Failure to put in place a schedule of meetings will put at risk the ability for the Council to transact its business efficiently.

11.0 Ethical considerations:

11.1 There are no ethical considerations.

12.0 Internal/external consultation undertaken:

12.1 No further consultation has taken place with this item as the schedule of meetings is in accordance with previous practice.

13.0 Background papers:

13.1 There are no additional background papers to this report.